

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 8:00 p.m. – April 7, 2014
West Orange High School
51 Conforti Avenue

Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: Mrs. Mordecai, Mrs. Lab, Mrs. Casalino, Mr. Charles, Mr. Robertson

Motion to adjourn to closed session to discuss personnel items and contracts.

MOTION: Mrs. Lab **SECOND:** Mr. Charles **VOTE:** 5-0 (VV)

Motion to reconvene to open session.

MOTION: Mrs. Lab **SECOND:** Mr. Charles **VOTE:** 5-0 (VV)

II. NOTICE OF MEETING:

Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on February 16, 2014.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF March 18, 20 and 26, 2014 (Att. #1)

March 18 and 20, 2014

MOTION: Mrs. Lab **SECOND:** Mrs. Casalino **VOTE:** 5-0 (VV)

March 26, 2014

MOTION: Mrs. Lab **SECOND:** Mrs. Casalino **VOTE:** 3-0-2 (VV)
ABSTAIN: Mr. Charles, Mr. Robertson

IV. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

V. SUPERINTENDENT'S AND/OR BOARD'S REPORTS

VI. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations

- a.) Superintendent recommends approval of the following resignation(s):**

Marie Silvestri, Science Teacher, Roosevelt School, for retirement purposes, effective 7/1/14 (22 years)

Isabella Zizlsperger, Basic Skills Teacher, St. Cloud School, for retirement purposes, effective 7/1/14 (22 years)

Leonard Ford, Instructional Assistant, Pleasantdale School, effective 3/19/14

Martha Espinoza, Substitute Custodian, WOHS, effective 8/13/13

2. Rescissions

- a.) Superintendent recommends approval of the following rescission(s):**

Katie Gasparri, Resource Room Teacher, Hazel School, medical leave of absence, effective 3/7/14-3/20/14 (correct classification: workers compensation)

3. Appointments

- b.) Superintendent recommends approval of the following appointment(s) at the appropriate contractual rates:**

Victor Cardone, Custodian Supervisor/Foreman, Gregory School, \$64,281.45 (including longevity of \$3,623), effective 4/7/14 (replacement)

Leonard Ford, Grade 3 Teacher, Redwood School, maternity leave replacement, BA-1, \$252.20 per diem, effective to 3/20/14-6/18/14 (replacement)

Jillian Emery, Guidance Counselor, WOHS, maternity leave replacement, MA-1, \$269.30 per diem, effective 4/10/14-6/18/14 (replacement)

Evelyn Lees, Science Teacher, Roosevelt School, maternity leave replacement, MA-1, \$269.30 per diem, effective 4/8/14-6/18/14 (replacement)

David Perez, Social Studies Teacher, Roosevelt School, extension of maternity leave replacement, BA-1, \$252.20 per diem, effective 4/21/14-6/18/14 (replacement)

Michael Guzzio, Social Studies Teacher, Edison School, leave replacement, MA-1, \$269.30 per diem, effective retroactive to 4/3/14-6/18/14 (replacement)

Julie Peters, Grade 2 Teacher, Washington School, maternity leave replacement, BA-1, \$252.20 per diem, effective 4/21/14-6/18/14 (replacement)

Elizabeth Petrillo, Special Education Teacher, Edison School, maternity leave replacement, MA-1, \$269.30 per diem, effective 4/8/14-6/18/14 (replacement)

Marcella Vitale, Substitute Physical Education Teacher, West Orange Achievement Program (WOAP), WOHS, \$73/hour (1.5 times the base for more than 1 student at a time), effective 4/8/14

Coaching Assignments, for the 2013-2014 school year:

- **Joseph Perna, WOHS, Assistant Coach, Freshman Baseball, \$8,254**
- **Anthony Belardo, WOHS, Volunteer Coach, Baseball**
- **Valerie Gino, Liberty School, Coach, Intramural Track, \$35/hour (includes practice & meet)**
- **William Dowd, Liberty School, Coach, Intramural Track, \$35/hour (includes practice & meet)**

Co-curricular Appointments, Fine Arts, for the 2013-2014 school year:

- **John Janas, Spring Musical, Prosthetics, \$1,500**
- **Esti Routhenstein, Spring Musical, Make-up, \$500**

Derek DePascale, Instructional Aide, Edison School, to assist 3 special needs students during NJ ASK Preparation Program, on an “as needed basis”, at an hourly rate of \$23

Educere Computer Lab Monitors, \$49/hour, not to exceed 28.5 hours each, effective 7/1/14-7/31/14:

- **Cristina Gonzales**
- **Jonathan Tick**

Educere Final Exam Monitors, \$49/hour, not to exceed 10 hours each, effective 8/4/14-8/8/14:

- **Cristina Gonzales**
- **Jonathan Tick**

Michael Esquerre, Instructional Aide, Roosevelt School, salary adjustment to MA-1, \$29,508, effective retroactive to 3/10/14

ACT Boot Camp Instructors, WOHS, March 31; April 1, 2, 3, 7, 8, 9, 10, 2014:

- **Cristina Gonzales, \$1,600**
- **Mindy Harvat, \$1,600**

SAT Boot Camp Instructors, WOHS, April 21, 22, 23, 24, 28, 29, 30; May 1, 2014:

- **Michael Denburg, \$1,600**
- **Mindy Harvat, \$1,600**

Staff to provide home instruction, on an “as needed” basis, for the 2013-2014 school year, as per the attached (Att. #2)

Additions to the Substitute List for the 2013-2014 school year as follows, pending completion of paperwork:

Name	Sub. Type
Lanel Guyton	Teacher
Dayna Martinez	Lunch/Clerical Aide
Ryan Rooney	Teacher
Steven Yoselevich	Teacher
Eze Andrews	Teacher
Marilyn Monica	Teacher

4. Leave(s) of Absence

- a.) Superintendent recommends approval of the following leave(s) of absence:**

Stephanie Nesbitt, Guidance Counselor, Liberty School, paid medical leave of absence, effective retroactive to 3/17/14-3/28/14

Rosalie Dudkiewicz, Nurse, Roosevelt School, extension of unpaid medical leave of absence, effective retroactive to 3/18/14-4/22/14, or until released by physician

Kelly Clancy, Resource Room Teacher, Pleasantdale School, maternity leave of absence, effective 5/30/14-9/30/14

Michelle Carroll, Administrative Assistant, WOHS, extension of paid medical leave of absence, effective 4/16/14-4/21/14, or until released by physician

Maria Orban, Instructional Aide, Pleasantdale School, extension of paid medical leave of absence effective retroactive to 3/18/14-5/6/14; unpaid medical leave of absence effective 5/8/14-5/19/14

Laura Kraft, .4 Reading Specialist, Redwood School, maternity leave of absence, effective 4/22/14-1/2/15

Karen Whitworth Thompson, Social Studies Teacher, Edison School, paid medical leave of absence, effective retroactive to 3/7/14-4/25/14, until released by physician

Margaret Ryfa, Administrative Assistant, WOHS, paid medical leave of absence, effective retroactive to 3/17/14-5/20/14, or until released by physician

Aliza Gratale, Special Education Teacher, Pleasantdale School, maternity leave of absence, effective 9/2/14-6/30/15

Richard Sayers, Utility Worker, WOHS, unpaid medical leave of absence, effective retroactive to 3/24/14 until released by physician

Martha Duran, Part-time Bus Driver/Monitor, Transportation Department, paid medical leave of absence, effective 4/2/14-4/11/14; unpaid medical leave of absence effective 4/14/14-5/16/14, or until released by physician

Olivia Gerlitz, Grade 3 Teacher, St. Cloud School, paid medical leave of absence, effective 5/16/14-5/28/14; unpaid medical leave of absence effective 5/29/14-5/30/14, or until released by physician

Jennifer Marino, Social Studies Teacher, Roosevelt School, extension of unpaid maternity leave of absence, effective 4/21/14-6/30/14

Angela Bisono, Custodian, Washington School, extension of unpaid medical leave of absence, effective retroactive to 3/30/14, until released by physician

Julie Matz, Library Media Specialist, Gregory School, paid medical leave of absence, effective retroactive to 3/27/14-4/9/14; unpaid medical leave of absence effective 4/10/14-5/2/14

Kimberly Alfano, Resource Room Teacher, WOHS, maternity leave of absence, effective 5/27/14-1/15/15

5. Superintendent recommends termination of employment as stipulated in closed session.

Personnel – Items 1 through 5

MOTION: Mrs. Casalino **SECOND:** Mrs. Lab **VOTE:** 5-0 (RC)

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of the following Field Trip requests for the 2013-2014 school year:

Group	Destination
Redwood Grade 2	Turtle Back Zoo (destination change)
St. Cloud Grade 1	E. Orange Explorers Museum (repl. Planetarium)
St. Cloud Grade 1	Millburn PAC (repl. Paper Mill)
Hazel Kindergarten	Turtle Back Zoo (repl. Van Saun Park)

Curriculum and Instruction

MOTION: Mrs. Casalino **SECOND:** Mr. Robertson **VOTE:** 5-0 (RC)

C. FINANCE

1. Recommend approval of the 4/7/14 Bills List: (Att. #3)

Payroll/Benefits	\$ 5,787,857.68
Transportation	\$ 100,532.38
Special Ed. Tuition	\$ 513,349.46
Instruction	\$ 190,022.83
Facilities	\$ 400,263.46
Capital Outlay	\$ 77,897.12
Grants	\$ 150,385.44
Food Service	\$ 19,917.23
Debt Service	\$ 726,448.13
Textbooks/Supplies/Athletics/Misc.	\$ 135,538.96
	<u>\$ 8,102,212.69</u>

2. Recommend approval of resolution for submission of grant application for the 2013 Safety Grant Program through the New Jersey School Boards Association Group's NJEIF Sub Fund in the amount of \$11,996.83. (Att. #4)
3. Recommend approval of resolution for participation in Joint Transportation Agreement with Sussex County Regional Cooperative for the 2014-2015 school year as per the attached (Att. #5)

4. Recommend approval of the following resolution regarding the Gregory Tunnel Project:

RESOLVED, upon the recommendation of the Superintendent, that the West Orange Board of Education, in the County of Essex, New Jersey, authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the "Tunnel Repair at Gregory Elementary School" to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project be an "Other Capital Project" and the Board of Education will fund the Project from its Capital Outlay account.

5. Recommend approval of the following resolution regarding the St. Cloud Electrical Project:

RESOLVED, upon the recommendation of the Superintendent, that the West Orange Board of Education, in the County of Essex, New Jersey, authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the "Electrical Upgrades at St. Cloud Elementary School" to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project be an "Other Capital Project" and the Board of Education will fund the Project from its Capital Outlay account.

6. Recommend approval of the following resolution regarding the Board of Education Office Electrical Project:

RESOLVED, upon the recommendation of the Superintendent, that the West Orange Board of Education, in the County of Essex, New Jersey, authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the "Electrical Upgrades at the West Orange Board of Education Office" to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project be an "Other Capital Project" and the Board of Education will fund the Project from its Capital Outlay account.

7. Recommend approval of Application for Absence for School Business Requests in the total amount of \$11,365.62, for 7 Teachers/Administrators to attend AVID Summer Institute in Philadelphia, PA, July 16-18, 2014 (\$9,768 funded through SLC Grant) (Att. #6)

8. **Recommend acceptance of the following donations:**
 - Picnic table for the Faculty/Staff of Pleasantdale School by Dr. Joanne Pollara, Principal, Pleasantdale School
 - Assorted furniture from Seton Hall University to Roosevelt School, valued between \$3,000 and \$4,000
9. **Recommend rescission of approval of contract with William Freda as a locksmith, at the rate of \$42/hour, not to exceed 8 hours/week, on an as needed basis, effective 4/7/14.**
10. **Receipt of the Board Secretary's Report for the month of January, 2014 (Att. #7)**
11. **Receipt of the Treasurer of School Monies Report for the month of January, 2014 (Att. #8)**

Finance – Item 1

MOTION: Mrs. Lab

SECOND: Mr. Charles

VOTE: 4-0-1 (RC)

ABSTAIN: Mrs. Mordecai

Finance – Items 2 through 9

MOTION: Mrs. Casalino

SECOND: Mrs. Lab

VOTE: 5-0 (RC)

Finance – Items 10 and 11

The Board acknowledged receipt of the Board Secretary's Report and the Treasurer of School Monies Report for the month of January, 2014.

D. REPORTS

1. **The Board of Education recognizes receipt of the HIB report for the period ending 4/7/14**

VII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

- VIII. MOTION FOR THE NEXT BOARD MEETINGS to be held at 6:00 p.m. on April 28, 2014 at West Orange High School for a Budget Hearing.**

MOTION: Mrs. Lab

SECOND: Mr. Charles

VOTE: 5-0 (VV)

IX. PETITIONS AND HEARINGS OF CITIZENS

- X. MOTION to adjourn to closed session to discuss personnel items.**

MOTION: Mr. Robertson

SECOND: Mrs. Casalino

VOTE: 5-0 (VV)

XI. MOTION to reconvene to open session.

MOTION: Mrs. Casalino

SECOND: Mr. Charles

VOTE: 5-0 (VV)

XII. ADJOURNMENT

MOTION: Mr. Charles

SECOND: Mrs. Casalino

VOTE: 5-0 (VV)